



**VACATION WATCH**  
 Paradise Valley Police Department  
 6433 E. Lincoln Drive  
 Paradise Valley, Arizona 85253-4328  
 480-948-7418



(For Staff Use) Dispatch Incident Number: \_\_\_\_\_

Name: \_\_\_\_\_ Password: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Vacation:  Other: \_\_\_\_\_

Date From: \_\_\_\_\_ Date To: \_\_\_\_\_

Lights: On  Off  Timer  Hours on: \_\_\_\_\_

Newspapers and mail stopped? Yes  No

Other information that may be needed by the police officer checking your residence: \_\_\_\_\_

Do you have an alarm system? Yes  No  Is it monitored? Yes  No

Type of alarm: Audible  Silent  Is your key holder information current? Yes  No

Alarm Company: \_\_\_\_\_ Tel #: \_\_\_\_\_ Do they have a key? Yes  No

Who can we contact in case of an emergency? Name: \_\_\_\_\_

(Use page 2 for additional emergency contacts)

Telephone # Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

Do they have a house key? Yes  No

Your vacation telephone number(s): \_\_\_\_\_

Persons authorized to be on your premises: (neighbor, yard maintenance, pool/housekeeper)

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

Vehicles remaining on premise --- make, model, year, color, plate number:

\_\_\_\_\_  in garage  outside

\_\_\_\_\_  in garage  outside

\_\_\_\_\_  in garage  outside

The Paradise Valley Police Department will conduct security checks of homes that are temporarily unoccupied during vacation time as time permits. The frequency of the visits will be determined based on the number of vacation watch forms submitted and the availability of staff to complete the security checks. Our goal is to make one security check per week, but this is not a guarantee. Service may be less frequent during peak vacation watch periods (i.e. summer months). The following requirements are necessary to ensure the safety of the residents and the officers:

- The home must be UNOCCUPIED during the indicated times.
- The homeowner or occupant must complete a new vacation watch form for each request for the service.
- All information requested MUST be provided. This includes a specific password to be used to verify your identity upon your return. THIS PASSWORD IS NOT YOUR ALARM CODE.
- If the homeowner or occupant returns home earlier than the time indicated on the vacation watch form they must notify Paradise Valley Police Department IMMEDIATELY of their return.
- Officers will inspect only readily accessible areas of the property.

**PLEASE NOTE:**

**The Paradise Valley Police department will only be inspecting the perimeter doors and windows including those that are located in the backyard. If you wish to have your pools or spas inspected or the property monitored for water leaks we encourage you to hire a company that offers these services. The Paradise Valley Police department will NOT be checking pools, spas, water leaks, or other areas aside from the perimeter doors and windows.**

**I have read and acknowledge the content listed above.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Additional Emergency Contacts:**

Name: \_\_\_\_\_

Tel #: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Tel #: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Tel #: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_