

**TOWN OF PARADISE VALLEY
MINUTES
TOWN COUNCIL MEETING
MARCH 23, 2006
5:00 p.m.**

CALL TO ORDER

Mayor Clarke called the meeting of the Town Council of the Town of Paradise Valley, Arizona, to order at 5:06 p.m. on Thursday, March 23, 2006, in the Town Hall, 6401 East Lincoln Drive, Paradise Valley, Arizona, 85253.

COUNCIL MEMBERS PRESENT

Mayor Ron Clarke
Vice Mayor Ed Winkler
Council Member Rick Coffman (arrived 5:19 p.m.)
Council Member Mary Hamway
Council Member Scott LeMarr
Council Member Dan Schweiker
Council Member Virginia "Jini" Simpson (arrived 5:14 p.m.)

STAFF MEMBERS PRESENT

Town Manager Thomas M. Martinsen
Deputy Town Attorney Jim Davis
Management Services Director Lenore Lancaster
Chief John Wintersteen
Town Engineer William Mead
Public Works Director Andrew Cooper
Planning Director Eva Cutro
Human Resources Administrator Jinnett Hancock
Capital Projects Administrator Robert Ciccarelli
Management Analyst Duncan Miller
Planner George Burton

DISCUSSION ITEMS

Eva Cutro introduced Molly Hood, the new Senior Planner.

Discussion of Northern Ave Design Review

Mr. Mead said this project is Northern Avenue between Invergordon Road and Mockingbird Lane. The project will start in July or August 2006. There will not be a lot of underground work associated with the project. It should take approximately 3 or 4 months. He introduced Randall Beck, with URS.

Mr. Beck said there will be some beautification of the road with brick pavers. There will be landscaping, roadway and minor drainage improvements. There will be a raised landscape median, one lane travel in each direction and bike lanes on both sides. There will be pavement rehabilitation. Trees and shrubs will be installed in the median only. There will be rubberized asphalt overlay. The same decorative brick pavers used on Invergordon Road will be incorporated in the design. There are no plans for additional sidewalk on the south side of Northern Ave. The estimated cost is \$1,103,330. The project will be advertised May 1, 2006, with the bid award about June 15 and notice to proceed July 15, 2006. It should be substantially complete by October 15 and final completion by November 15.

Discussion of Compensation and Classification Plan and Recruitment

Mr. Martinsen said staff is having a hard time filling positions for the entry level police department and the building department. They recruited for the Building Services Manager position. They had two applicants and interviewed them. Neither applicant was a good fit for the organization. We need to recruit again for this position. Mr. Martinsen said he is not really concerned about the recruitment of police officers right now since we have a pool of ten candidates right now. The League of Arizona Cities and Towns has released its annual salary study and our police officer position has slipped, although we are above the median. Our building inspector position is below the median. We are budgeting for a tune-up of our classification plan next year. Mr. Martinsen explained the Decision Band method that the Town currently uses. Next year he would like to tune up the plan and see how we compare to the market, and if there are other positions that have taken on a significant increase in responsibilities. He and Jinnett Hancock met with Fox Lawson, and the anticipated cost for the study would be \$15,000. Right now he would like to adjust the range for the four building positions. We will be recruiting building inspectors. At some point in time, if the demand for building inspectors decreases, then the positions may not be increased as fast as other positions. We need to take action now on the building department positions. He recommended increasing the ranges 10%, and authorization to offer a signing/completion bonus package of between \$5,000 and \$10,000 for new employees in the building services positions.

Mr. Martinsen said he also felt we need to hire a recruiting firm to get a list of candidates. We can hire someone for \$13,500 plus expenses to generate a list of names.

Council supported the proposal for adjusting the salary range for the building staff. There was discussion of the bonus plan, with concern that it should be for retention as opposed to hiring, and concern whether this would cause other municipalities to do the same. There was discussion of tying the bonus to specific performance goals and concern about what this would do to the morale of other employees. There was support for hiring the recruiter.

**Discussion of Arizona Corporation Commission Rate Case Number W-01303A-050405
(Arizona American Water Company)**

Mr. Martinsen said Arizona American Water Company undertook a capital improvement plan at our request, with the understanding that they would seek a rate increase. Arizona American is experiencing a problem with the Corporation Commission. There is a watch dog organization that is saying the Town should pay for the improvements. We have submitted a letter to the Corporation Commission saying we wish to intervene. However intervention is more involvement than the Town anticipated. Mr. Martinsen said he sent a second letter to the Corporation Commission regarding the Town's position on the rate request.

Mr. Davis said Town could send a letter saying it wishes to withdraw the letter to intervene.

Vice Mayor Winkler said he spoke with Jay Heiler about the issue.

Mr. Heiler said he concurred with the Town Manager's comments regarding intervention. The Town can be heard by writing a letter to the docket. That may be more helpful. The transcripts from a hearing where the Town participated would probably not be read. If the Town does decide to intervene it does not have to be a complete intervention, it could be limited in the amount of participation. The important thing is to make sure the Commission understands that the Town does not own the improvements and the improvements to not benefit the entire Town.

EXECUTIVE SESSION

Council Member Schweiker made a motion to adjourn to executive session at 6:00 p.m. Council Member Simpson seconded the motion, which carried 7-0.

- a. Discussion and consultation with Town Attorney regarding **mutual aid agreements with the City of Phoenix and City of Scottsdale** as authorized by A.R.S. §38-431.03.A.4.
- b. Discussion and consultation with Town representatives regarding **property in the vicinity of Invergordon Road and Northern Ave** as authorized by A.R.S. §38-431.03.A.7.
- c. Discussion and consultation with Town representatives regarding **property in the vicinity of Lincoln Drive and 60th Street** as authorized by A.R.S. §38-431.03.A.7.

CALL TO ORDER AND ROLL CALL

Mayor Clarke reconvened the Town Council of the Town of Paradise Valley, Arizona, at 7:04 p.m. on Thursday, March 23, 2006, in the Town Hall, 6401 East Lincoln Drive, Paradise Valley, Arizona, 85253.

COUNCIL MEMBERS PRESENT

Mayor Ron Clarke
Vice Mayor Ed Winkler
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Council Member Mary Hamway
Council Member Scott LeMarr
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Planning Director Eva Cutro
Town Engineer William Mead
Public Works Director Andrew Cooper
Police Chief John Wintersteen
Management Analyst Duncan Miller

PLEDGE OF ALLEGIANCE

Jim Davis led the pledge of allegiance.

CALL TO THE PUBLIC

There were no public comments.

MAYOR / COUNCIL / MANAGER REPORT

Mr. Martinsen said the Town Hall is now under construction. We may be having the next Council meeting in the Police Auditorium.

Vice Mayor Winkler said they cancelled the April 4th Water Committee meeting because there were not sufficient matters for discussion.

CONSENT AGENDA

- a. **Minutes of Town Council Meeting March 9, 2006**
- b. **Minutes of Town Council Budget Policy Retreat March 11, 2006**
- c. **Approval of Lease Purchase of Planning Department Vehicle, a 2006 Honda Civic Hybrid, from Honda Cars of Mesa in an amount not to exceed \$22,489.**
- d. **Approval of Invergordon Road Construction Change Orders 1 through 8, with a project cost decrease of \$41,173.**
- e. **Renewal of Annual Contract with Kennedy/Jenks for Sewer Flow Monitoring in the amount of \$50,000.**
- f. **Adoption of Resolution Number 1118 Canvass of the March 14, 2006 Primary Election**

Mr. Martinsen summarized the items on the Consent Agenda. He said Mr. Miller handed out an amended Resolution Number 1118 which indicates there were zero rejected ballots.

Vice Mayor Winkler removed item d.

Council Member Schweiker made a motion to approve Consent Agenda items a-c and e-f. Mayor Clarke seconded the motion, which carried 7-0.

Vice Mayor Winkler asked to add a 9th change order authorizing the installation of an additional wall at the property located at 7840 N. Invergordon Road in an amount not to exceed \$20,000. Council Member LeMarr seconded the motion, which carried 7-0.

PUBLIC HEARINGS

There were no public hearings.

ACTION ITEMS

Adoption of Ordinance Number 577 Creating a Native Plant Preservation Section in the Town Code

Ms. Cutro stated this was discussed a month ago. In July the Water Committee expressed an interest in the preservation of native plants. This Code is modeled after the City of Scottsdale's Code. This would apply to building permits in excess of \$500,000. A landscape professional would submit a native plant inventory on a site plan or aerial. It would show plants to remain, to be relocated, and to be destroyed or replaced. She reviewed the list of plants covered under the ordinance. Ms. Cutro stated if Ordinance 577 is approved, staff would develop the application and accompanying information.

There was Council discussion that some of the plants on the list were not native plants and should not be included on the list. There was Council discussion as to the residents' options as to what to do with the native plants and the flexibility in the Ordinance to allow Staff latitude on decisions for what plants have to be retained on site or moved to another location. There was also discussion of the infringement of private property rights.

Council agreed to the Ordinance, limiting it to the following species:

Trees: White Thorn Acacia, Catclaw Acacia, Foothill Palo Verde, Blue Palo Verde, Ironwood, and Mesquite.

Cacti: Saguaro, Barrel, Ocotillo, and Desert Night Blooming Cereus.

Vice Mayor Winkler moved to approve Ordinance No. 577 with the above mentioned species. Council Member LeMarr seconded the motion, which carried 6-1 with Council Member Schweiker voting no.

Approval of Support for Arizona-American Water Company Rate Adjustment Application

Mr. Martinsen said the recommended action is to not intervene but to re-submit the letter previously sent to make sure it is on the Docket.

Vice Mayor made a motion to not intervene in support of Arizona-American Water Company Rate Case but to re-send Mr. Martinsen's letter. Council Member LeMarr seconded the motion, which carried 7-0.

ADJOURNMENT

Mayor Clarke adjourned the meeting at 8:02.



Ronald B. Clarke, Mayor

ATTEST:



Lenore P. Lancaster, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of Paradise Valley held on then 23rd day March 2006. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 18th day of April, 2006.



Lenore P. Lancaster, Town Clerk



OFFICIAL SEAL
OFFICE OF TOWN CLERK
TOWN OF PARADISE VALLEY
LENORE P. LANCASTER, TOWN CLERK