

**TOWN OF PARADISE VALLEY  
MINUTES  
TOWN COUNCIL SPECIAL MEETING – BUDGET RETREAT  
MARCH 10, 2007**

**CALL TO ORDER**

Mayor Winkler called the budget retreat of the Town Council of the Town of Paradise Valley, Arizona, to order at 8:10 p.m. on Saturday, March 10, 2007, Camelback Golf Club, 7847 N. Mockingbird Lane, Paradise Valley, Arizona 85253

**COUNCIL MEMBERS PRESENT**

Mayor Ed Winkler  
Vice Mayor Mary Hamway  
Council Member Ron Clarke  
Council Member Brian Cooney  
Council Member Scott LeMarr  
Council Member Dan Schweiker  
Council Member Virginia “Jini” Simpson

**STAFF MEMBERS PRESENT**

Town Manager Thomas M. Martinsen  
Management Services Director Lenore Lancaster  
Public Works Director Andrew Cooper  
Planning & Building Director Eva Cutro  
Town Engineer William Mead  
Police Chief John Wintersteen  
Assistant Police Chief Larry Scott  
Deputy Town Attorney Jim Davis  
Court Services Manager Elsa Lynch  
IT Administrator Carl Hollish  
Human Resources Administrator Jinnett Hancock  
Capital Projects Administrator Bob Ciccarelli  
Public Works Superintendent Bob Senita

**OTHERS PRESENT**

Presiding Judge Philip Grace  
Associate Judge Tyrrell Taber

## **DISCUSSION ITEMS**

### **Discussion of Five-Year Financial Forecast**

Ms. Lancaster reviewed the five-year financial forecast, noting that the projected fund balance is expected to increase to \$41.5 million by June 3, 2012. She reviewed the assumptions for the revenues generated from Montelucia, the Ritz-Carlton, and Mountain Shadows for sales tax on construction, the permits for those resorts and the bed and sales taxes for when the resorts opened. Council requested the revenues for bed and sales tax be more conservative, and take into consideration the impact of renovations to the Camelback Inn and a reduction in future construction sales tax. Ms. Lancaster stated that the intergovernmental revenues budgeted reflect the impact of the 2010 census.

Ms. Lancaster stated the forecasted expenditures are within the anticipated expenditure limit for the Town. The expenses include the impact of implementing the proposed salary plan in the current fiscal year, a 3% market adjustment, 15% increase in medical premiums and 5% in dental premiums, and the proposed increases in the ASRS and PSPRS rates.

### **Discussion of Long-Range Capital Improvement Program**

Mr. Mead and Mr. Ciccarelli reviewed the new capital programs.

Council asked that Staff contact the Camelback Inn for participation in the cost of the bollards on Indian Bend Wash at Invergordon and on Doubletree Ranch Road.

Council asked that the Flood Control District of Maricopa County be asked for cost participation in the Berneil Channel Hydraulic Study.

Council asked staff to apply for CMAQ grant funding for the Tatum Boulevard left turn lane extension and verify the cost estimate included in the CIP.

Council asked that the cost of 56<sup>th</sup> Street reflect the cost participation by Mountain Shadows.

Council asked Staff to evaluate the feasibility of including the sanitary sewer force main and lift station, as well as the ITS conduits, as part of the Mockingbird Road project.

Council requested that a site plan for the Court be developed and that the design of the new municipal court building be included in the fiscal year 2008-09 and construction in fiscal year 2009-10.

### **Discussion of Budget Policy Issues**

The following Budget Policy Issues were discussed:

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ENGINEERING

1. Berneil Channel Hydraulic Study
2. Scottsdale Sewer IGA Compliance

MANAGEMENT SERVICES

3. Information Technology Plan

MUNICIPAL COURT

4. Collections Update
5. Court Room Security Project
6. Court Offices Reconfiguration

PLANNING AND BUILDING

7. In-House Plan Review
8. Special Use Permit Review/Staffing
9. Building Permits and Inspection Update

PUBLIC SAFETY

10. Photo Enforcement Program
11. Pro-active Crime Prevention Operations Program
12. Radio System Replacement

PUBLIC WORKS

13. Maintenance Service Contracts
14. Maintenance Staffing Requirements
15. Kiva Elementary School Athletic Field Maintenance
16. Street Maintenance Program
17. Buffelgrass Removal Program

TOWN MANAGER/ADMINISTRATION

18. Employee Compensation and Benefits
19. Public Communications and Public Affairs Services Contracts
20. Convention/Visitor Bureau Funding
21. Fire and Emergency Service Funding

Council asked that the next Town Reporter include an article on building permits and inspections, including an update on the in house plan review and the voice response for inspection scheduling.

Council asked staff to evaluate the feasibility of allowing temporary occupancy of a trailer on building sites for security reasons.

Council asked for an update of the comparative analysis of standard AC versus rubberized AC for residential streets.

Council asked that the proposed classification and compensation review recommendations be on the March 22 agenda.

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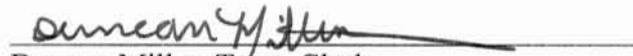
~~March 11, 2006~~ March 10, 2007

**Adjournment**

Mayor Winkler adjourned the meeting at 1:15 p.m.

  
Ed Winkler, Mayor

ATTEST:

  
Duncan Miller, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special Meeting of the Town Council of Paradise Valley held on the 10<sup>th</sup> day of March 2007. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 28 day of March, 2007.



  
Duncan Miller, Town Clerk