



**TOWN COUNCIL MEETING
6401 E. LINCOLN DRIVE
PARADISE VALLEY, ARIZONA 85253**

**SUMMARIZED MINUTES
NOVEMBER 15, 2007**

CALL TO ORDER

Mayor Winkler called to order the Town Council meeting of the Town of Paradise Valley, Arizona, held at Town Hall 6401 E. Lincoln Drive, on Thursday, November 15, 2007 at 5:00 P.M.

COUNCIL MEMBERS PRESENT

Mayor Ed Winkler
Vice Mayor Scott LeMarr
Council Member Brian Cooney
Council Member Mary Hamway
Council Member Dan Schweiker
Council Member Virginia "Jini" Simpson arrived at 5:06 PM

Council Member Ron Clarke was not present

STAFF MEMBERS PRESENT

Town Manager Thomas M. Martinsen
Town Attorney Andrew Miller
Deputy Town Attorney Steven Zraick
Town Clerk Duncan Miller
Chief of Police John D. Wintersteen
Town Engineer William C. Mead
Management Services Director Lenore Lancaster
Planning & Building Director Eva Cutro
Public Works Director Andrew Cooper
Assistant Police Chief Larry Scott
Administration and Communications Supervisor Jim Tortora

DISCUSSION ITEMS**Discussion of Police Radio System**

Chief Wintersteen stated that the Police Department radio system is almost 12 years old exceeding its useful service life. It is necessary to replace outdated hardware and software to improve the department's ability to communicate with other emergency services agencies. In May, the Council authorized iXP to conduct a master plan study of the police radio system and make recommendations.

Kevin Kearns, executive director of iXP Corporation reviewed the Town's current radio system infrastructure which includes a mix of three different voice communications systems. Mr. Kearns reviewed the Town's potential radio network options including joining with Maricopa County, the combined Phoenix/Mesa 800 MHz trunked system, and the State of Arizona's 700MHz system. He said it would be unrealistic for the Town to create its own network system.

iXP recommended that the Town proceed with the project in the following three phases:

- Phase I: Remodel the former mechanical equipment building this fiscal year into technological equipment spaces, including redesign of the electrical distribution and power protection system for an estimated cost of \$320,000.
- Phase II: Upgrade the communication center this fiscal year by replacing the radio console, moving the electrical components to a new secured area, and reconfigure the work environment with ergonomic workstations for an estimated cost of \$400,000.
- Phase III: Upgrade the radio system next fiscal year by selecting the model that provides the best long-term radio service, including acquiring the appropriate mixture of mobile and portable radios to be used on the selected system selected for an estimated cost of \$450,000 to \$750,000 depending on the system selected.

Mr. Kearns stated that it is prudent to move forward with Phases 1 and 2 even before a decision is made with regard to Phase 3. iXP's initial recommendation would be to select the Phoenix system over the County system.

Responding to a question from the Council Mr. Kearns stated that the replacement cycle is 8 to 10 year for mobile radios. The communications center and equipment room would be on a normal 4 to 5 year IT replacement schedule.

There was Council consensus to proceed with planning for Phases 1 and 2 and hold off on making a decision about Phase 3 until more is known.

Motion and vote - Councilmember Schweiker moved to go into executive session at 6:05 p.m. Vice Mayor LeMarr seconded the motion which passed unanimously.

EXECUTIVE SESSION

- a. Discussion and consultation with the Town Attorney regarding **CoxCom cable license agreement renewal** as authorized by A.R.S. §38-431.03.A.4.
- b. Discussion and consultation with the Town Attorney regarding **development agreement with Five Star Development** as authorized by A.R.S. §38-431.03.A.4.
- c. Legal advice, discussion, and consultation with Town Attorney regarding **Arizona-American rate case related to the public safety surcharge** as authorized by A.R.S. §38-431.03.A.3 and A.R.S. §38-431.03.A.4.
- d. Discussion and consultation with the Town Attorney regarding an **intergovernmental agreement with the Scottsdale Unified School District** as authorized by A.R.S. §38-431.03.A.4.
- e. Discussion and consultation with the Town Attorney for legal advice regarding **discrimination and other personnel law issues** as authorized by A.R.S. §38-431.03.A.3.

CALL TO ORDER

Mayor Winkler reconvened the meeting of the Town Council at 7:02 P.M.

COUNCIL MEMBERS PRESENT

Mayor Ed Winkler
Vice Mayor Scott LeMarr
Council Member Brian Cooney
Council Member Mary Hamway
Council Member Dan Schweiker
Council Member Virginia "Jini" Simpson

Council Member Ron Clarke not present

STAFF MEMBERS PRESENT

Town Manager Thomas M. Martinsen
Town Attorney Andrew Miller
Deputy Town Attorney Steven Zraick
Town Clerk Duncan Miller
Town Engineer William Mead
Police of Chief John Wintersteen
Public Works Director Andrew Cooper
Management Services Director Lenore Lancaster

PLEDGE OF ALLEGIANCE

Town Clerk Duncan Miller led the Pledge of Allegiance.

PRESENTATIONS

There were no presentations.

CALL TO THE PUBLIC

There were no public comments.

MAYOR / COUNCIL / MANAGER REPORT

Mayor Winkler reported that the 3rd Annual Vintage Car Show raised more than \$7,100 which will be divided between the D.A.R.E. Program and the American Cancer Society Relay for Life. He thanked the staff who helped make the event a success.

CONSENT AGENDA

- a. Minutes of Town Council November 1, 2007**
- b. Approval of Board of Adjustment Chair**
Recommendation: Confirm the election of Emily Kile to serve as Chair of the Board of Adjustment.
- c. Authorization of Payment to Arizona Public Service Company for Underground Utility Conversion District 22**
Recommendation: Authorize payment to APS in the amount of \$44,143.33 for Progress Billing Number 1 for Underground Utility Conversion District 22.
- d. Acceptance of Highway User Revenue Fund Report 2006-07 and Schedule of LTAF II Funds Revenues and Expenditures 2006-07**
Recommendation: Receive and file the Highway User Revenue Fund Report 2006-07 and Schedule of LTAFII Funds, Revenue and Expenditures 2006-07.

Mr. Martinsen summarized the items on the consent agenda.

Motion and vote – Mayor Winkler moved to adopt the Consent Agenda as submitted. Councilmember Simpson seconded the motion which passed unanimously.

PUBLIC HEARINGS

There were no public hearings.

ACTION ITEMS

Presentation of Comprehensive Annual Financial Report and Report on Examination of Annual Expenditure Limitation

Ms. Lancaster presented the Comprehensive Annual Financial Report and the Report on Examination of Annual Expenditure Limitation. She said state law requires audits of municipal operations by a certified public accountant licensed in the State of Arizona. The Town's audit was conducted by Cronstrom, Osuch & Company who found that the financial statements

present fairly, in all material respects. She reported that the Town was found to be in compliance with the latest General Accounting Standards Board guidelines.

She stated that at the close of the 2007 fiscal year, Town's General Government Fund balance was \$27,831,129 and the Enterprise Funds were \$8,496,825 for a total of \$36,327,954. Total governmental fund balance was \$27,893,452 and total governmental revenues equaled \$22,390,122 which is a ratio of 125%. Total expenditures, exclusive of capitalized leases were \$20,737,898, which is a ratio of 135%.

She reported that the Town's expenditure limit was \$22,745,387 and expenditures subject to the limit were \$20,914,101.

Motion and vote – Vice Mayor LeMarr moved to go back into executive session at 7:25 p.m. Councilmember Hamway seconded the motion which passed unanimously.

ADJOURNMENT

Motion and vote – Mayor Winkler moved to adjourn. Councilmember Schweiker seconded the motion which passed unanimously.

Mayor Winkler adjourned the meeting at 8:00 p.m.



Ed Winkler, Mayor

ATTEST:



Duncan Miller, Town Clerk