

TOWN
Of
PARADISE VALLEY



TOWN COUNCIL
Scott P. LeMarr, Mayor

Vice Mayor Michael Collins
Paul E. Dembow
Pam Kirby

Vernon B. Parker
Dan Schweiker
Lisa Trueblood

Thursday, June 28, 2012
3:00 pm

Meeting Location: Town Hall 6401 E. Lincoln Drive, Boardroom

MEETING NOTICE AND AGENDA

1. CALL TO ORDER / ROLL CALL

Notice is hereby given that members of the Town Council will attend either in person or by telephone conference call, pursuant to A.R.S. §38-431(4).

2. WORK/STUDY DISCUSSION ITEMS

Work/Study is open to the public however the following items are scheduled for discussion only. The Town Council will be briefed by staff and other Town representatives. There will be no votes and no final action taken on discussion items. The Council may give direction to staff and request that items be scheduled for consideration and final action at a later date. The order of discussion items and the estimated time scheduled to hear each item is subject to change.

- a. Discussion of Fire Service Fee Implementation 30 minutes**
Staff Contact: Jim Bacon, Town Manager, 480-348-3690
- b. Discussion of Committee Member Consolidation and Appointment Process 30 minutes**
Staff Contact: Jim Bacon, Town Manager, 480-348-3690
- c. Discussion of Minor Code Amendments 30 minutes**
Staff Contact: Andrew Miller, Town Attorney, 480-348-3691
- d. Discussion of Mountain Shadows 60 minutes**
Staff Contact: Eva Cutro, Community Development Director, 480-348-3522

3. EXECUTIVE SESSION

Notice is hereby given that the Town Council may adjourn into Executive Session at one or more times during the meeting. Executive Sessions are not open to the public.

- a.** Discussion and consultation with the Town Attorney regarding pending or potential litigation regarding current development agreement with Potomac Hotel Limited Partnership and future development agreement with MTS Land LLC and MTS Golf LLC related to the Mountain Shadows Resort as authorized by A.R.S. §38-431.03.A.4
- b.** The Town Council may go into executive session at one or more times during the meeting as needed to confer with the Town Attorney for legal advice regarding any of the agenda items listed on the agenda as authorized by A.R.S. §38-431.03.A.3

- 4. BREAK** - The Council may take a brief recess while they reassemble in the Council Chambers.

**Meeting Location: Town Hall Council Chambers
Approximate Start Time: 6:00 p.m.**

5. RECONVENE FOR REGULAR MEETING

6. ROLL CALL

7. PLEDGE OF ALLEGIANCE*

8. PRESENTATIONS*

9. CALL TO THE PUBLIC

Citizens may address the Council on any matter not on the agenda. In conformance with Open Meeting Laws, Council may not have discussion or take action on this matter at this Council meeting, but may respond to criticism, ask that staff review a matter raised, or ask that it be put on a future agenda. Those making comments shall limit their remarks to three (3) minutes. **Please fill out a Speaker Request form prior to addressing the Council.**

10. CONSENT AGENDA

All items on the Consent Agenda are considered by the Town Council to be routine and will be enacted by a single motion. There will be no separate discussion of these items. If a member of the Council or public desires discussion on any item it will be removed from the Consent Agenda and considered separately. **Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.**

a. [Minutes of Town Council Meeting May 24, 2012](#)

b. [Minutes of Town Council Meeting June 7, 2012](#)

c. [Minutes of Town Council Meeting June 14, 2012](#)

d. [Authorization of Payment for Annual Audit Services](#)

Recommendation: Authorize payment for audit services for FY 2011-12 with CliftonLarsonAllen LLP in the amount of \$28,025.

Staff Contact: James C. Bacon, Jr., Town Manager, 480-348-3690

e. [Authorization to Extend the Term of the Agreement for Town Prosecution Services](#)

Recommendation: Authorize the Town Manager to execute a Letter Agreement extending the term of the agreement for Town prosecution services with Richard Speer in the amount of \$2,550 per month for 8 hours per week of basic prosecution services, and the provision of additional services should the Town require such additional services.

Staff Contact: Andrew M. Miller, Town Attorney, 480-348-3691

f. Adoption of Resolution Number 1260 Directing the Planning Commission to Review Certain Zoning Ordinance Changes and to Present Recommendations back to the Council

Recommendation: Adopt Resolution Number 1260.

Staff Contact: Andrew M. Miller, Town Attorney, 480-348-3691

g. Approval of Property, Liability, and Excess Land Use Liability Insurance Coverage and Workers Compensation Insurance for FY 2012-13

Recommendation: Approve property, liability, and excess land use liability insurance coverage and workers compensation insurance for FY 2012-13.

Staff Contact: James C. Bacon, Jr., Town Manager, 480-348-3690

h. Award of Contract for Custodial Services

Recommendation: Authorize the Town Manager to renew the custodial services contract with Commercial Cleaning Systems for FY 2012-13 in an amount not to exceed \$29,341.

Staff Contact: Jim Shano, Public Works Director/Town Engineer, 480-348-3573

i. Award of Contract for Electronic Records Management and Public Meeting Workflow Software System

Recommendation: Authorize the Town Manager to execute a contract with SIRE Technologies, Inc for a comprehensive electronic records management system and public meeting workflow system in the amount of \$164,100.

Staff Contact: James C. Bacon, Jr., Town Manager, 480-348-3690

j. Award of Contract for Audio/Visual Hardware and Infrastructure Improvements to Town Hall

Recommendation: Authorize the Town Manager to execute a contract with Digital Video Networks for audio/visual improvements to Town Hall in an amount not to exceed \$140,000.

Staff Contact: James C. Bacon, Jr., Town Manager, 480-348-3690

k. Award of Contract for Construction of Town Entryway Monuments

Recommendation: Authorize the Town Manager to execute a contract with Valley Rain Construction for the installation of sixteen entryway monuments at certain locations throughout the Town in the amount of \$141,600.

Staff Contact: Jim Shano, Public Works Director/Town Engineer, 480-348-3573

11. PUBLIC HEARINGS – The Town Council may hear public comments and take action on any of these matters.

None

12. ACTION ITEMS – The Town Council May Take Action on Any of These

Matters. Citizens may address the Council regarding any or all of these items. Those making comments are limited to three (3) minutes. Speakers may not yield their time to others. Please fill out a Speaker Request form prior to the start of the meeting and indicate which item you would like to address.

a. Approval of Statement of Direction for Mountain Shadows Resort

Recommendation: Approve the Statement of Direction for Mountain Shadows Resort

Staff Contact: Eva Cutro, Community Development Director, 480-348-3522

b. Award of Contract for Design and Construction Phase Services for the Mockingbird Lane Reconstruction Project

Recommendation: Authorize the Town Manager to execute a contract with Wood/Patel & Associates for the design and construction phase services for the reconstruction of Mockingbird Lane, 56th Street and curb, and sidewalks on 52nd Street in the amount of \$337,801.

Staff Contact: Jim Shano, Public Works Director/Town Engineer, 480-348-3573

c. Authorization for Town Manager to Award and Execute a Contract Under Certain Conditions

Recommendation: Authorize the Town Manager to award and execute a construction contract to the lowest responsible bidder provided that the bid amount is within the \$450,000 budget.

Staff Contact: William C. Mead, Town Engineer, 480-348-3529

d. Adoption of Ordinance Number 651 Amending Alarm Code Provisions and Resolution Number 1259 Amending the Master Fee Schedule Regarding Alarm Fees

Recommendation: Adopt Ordinance Number 651 and Resolution Number 1259 to come into compliance with Arizona Statute (HB 2748).

Staff Contact: Andrew M. Miller, Town Attorney, 480-348-3691

13. REQUESTS FOR FUTURE AGENDA ITEMS – The Town Council May Take Action on this item.

Any member of the Council may move to have the Town Manager add a new agenda item to a future agenda. Upon concurrence of three more Members, which may include the Mayor, the item shall be added to the list of future agenda items and scheduled by the Town Manager as a future agenda item within 60 days.

14. MAYOR / COUNCIL / MANAGER COMMENTS

The Mayor, Council or Town Manager may provide a summary of current events. In conformance with Open Meeting Laws, Council may not have discussion or take action at this Council meeting on any matter discussed during the summary.

15. ADJOURN

AGENDA IS SUBJECT TO CHANGE

*Notice is hereby given that pursuant to A.R.S. §1-602.A.9 , subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

The Town of Paradise Valley endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for disabled persons at public meetings. Please call 480-948-7411 (voice) or 480-483-1811 (TDD) to request accommodation to participate in the Town Council meeting.